



APPLICATION FOR EMPLOYMENT

RCM Utilities, LLC is an equal opportunity employer and does not discriminate against otherwise qualified applicants based on race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status. RCM Utilities is a drug-free workplace.

Please print and answer all questions.

PERSONAL

Name _____ Telephone # _____
Last First Middle

Address _____
Street City State Zip

Previous Address _____ How long? _____
Street City State Zip

Email _____ Date of Birth _____

Position(s) applied for _____ Full time _____ Part Time _____

Date Available _____ Salary desired _____ Are you over 18 years old? _____

Do you have the legal right to work in the United States? _____ Do you have transportation? Yes No

Have you worked for this company before? _____ From _____ To _____ Position _____

Are you employed now? _____ If not, how long since leaving last employment? _____

Who referred you or how did you hear about RCM Utilities? _____

Is there any reason you might be unable to perform the functions of the job for which you have applied?
Yes _____ No _____ If yes, please explain _____

EDUCATION

Circle highest grade completed: High School 9 10 11 12 Diploma: Yes__ No__ G.E.D.: Yes__ No__

Last School Attended _____
Name City / State

College and/or Vocational School: Number of Years Completed (circle one) 1 2 3 4

School(s) _____ City/State _____

Major _____ Degrees Earned _____

Other Training or Degrees: School(s) _____ City/State _____

Course(s) _____ Degree or Certificate Earned _____

EMPLOYMENT HISTORY

Please list employers, starting with the most recent.

May we contact your present employer? Yes _____ No _____

EMPLOYER				
Name			Dates	
			From	To
Address			Position Held	
City	State	Zip	Salary/Hourly Wage	
Contact Person	Telephone #		Reason for Leaving	

EMPLOYER				
Name			Dates	
			From	To
Address			Position Held	
City	State	Zip	Salary/Hourly Wage	
Contact Person	Telephone #		Reason for Leaving	

EMPLOYER				
Name			Dates	
			From	To
Address			Position Held	
City	State	Zip	Salary/Hourly Wage	
Contact Person	Telephone #		Reason for Leaving	

EMPLOYER				
Name			Dates	
			From	To
Address			Position Held	
City	State	Zip	Salary/Hourly Wage	
Contact Person	Telephone #		Reason for Leaving	

EXPERIENCE AND QUALIFICATIONS

DRIVER LICENSES	STATE	LICENSE NO.	TYPE	EXPIRATION DATE
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

SKILLS: List tools and equipment you are proficient with:

If you wish to describe additional work experience or skills, please attach a separate piece of paper.

ACCIDENT RECORD for last 3 years	DATE	NATURE OF ACCIDENT (head-on, rear-end, etc.)	FATALITIES	INJURIES
	Last Accident _____	_____	_____	_____
	Previous _____	_____	_____	_____
	Previous _____	_____	_____	_____

TRAFFIC CONVICTIONS & FORFEITURES for last 3 years (other than parking violations)	LOCATION	DATE	CHARGE	PENALTY
	_____	_____	_____	_____
	_____	_____	_____	_____

OTHER INFORMATION:

Have you ever been discharged or asked to resign from a job? _____ If Yes, please explain: _____

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes _____ No _____

Has any license, permit or privilege ever been suspended or revoked? Yes _____ No _____

(If you answered yes to either of these last 2 question above, describe details on back of this page)

During the last ten years, have you ever been convicted of a crime other than minor traffic offense?

Yes _____ No _____ If yes, explain: _____

(A conviction will not necessarily or automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.)

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize RCM Utilities, LLC to verify their accuracy and to obtain reference information on my work performance. I hereby release RCM Utilities, LLC from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application may and shall be considered enough basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules, and regulations of employment at RCM Utilities. I further understand that neither the policies rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will, and that either I or the Employer ma terminate my employment at any time with or without notice or cause.

Date _____

Applicant's Signature*

*Applicant's signature designates applicant has read and understands the above company policy.